

# Agenda

## Environment Institute of Australia and New Zealand

*South East Queensland Division*

<b>DATE</b>	Wednesday 20 August 2014 5.30pm	<b>VENUE</b>	Boardroom, Golder, 147 Coronation Drive, Milton
<b>MEETING TYPE</b>	Annual General Meeting	<b>COPIES</b>	
<b>Chair</b>	<b>Vicki Low</b>		
<b>Recorder</b>	<b>Danielle Bolton</b>		
<b>PRESENT</b>	<b>APOLOGIES</b>		

TOPIC	ACTION	WHO/WHEN
<b>Confirmation of 2012/13 AGM Minutes (2 Mins)</b>		Chair
<b>Business arising from previous minutes (0 Mins)</b>	There is no business arising from the previous minutes.	Chair
<b>President's Report (10 Mins)</b>		President
<b>Vote of thanks to 2013/14 Committee (3 Mins)</b>		President
<b>Election of Committee Members (10 Mins)</b>		Secretariat
<b>General Business (5 Mins)</b>		President
<b>Meeting Close</b>		Chair